

J-1 STUDENT ACADEMIC TRAINING (AT) APPLICATION FORM

(for students with Harvard University J-1 Student Visa Sponsorship)

ACADEMIC UNIT APPROVAL & ATTESTATION

STUDENT NAME:
SEVIS ID:
EMAIL:
*HBS Students: Submit this form via registrar@hbs.edu to the MBA Registrar's Office for the signature.
Harvard University has been designated by the U.S. Department of State (DOS) to sponsor an Exchange Visitor Program (EVP). The EVP was developed to implement the Mutual Educational and Cultural Exchange Act (Fulbright-Hayes Act) of 1961. The overall purpose of that Act, and the objective of the Exchange Visitor category, is "to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchanges" (22 CFR § 62.1). DOS regulations require that academic training experiences for J-1 students:
 consist of bona fide training activities that are connected to a substantial academic framework,
 be designed to expose participants to the operations of their field,
• prioritize academic objectives and are not driven by the labor needs of the employing organization, and
 consist of primarily substantive roles (e.g., shadowing managers, participating in project design, management, or event planning) that involve no more than infrequent non-substantive tasks.
In order to authorize Academic Training, the academic advisor or academic unit must review the J-1 Academic Training offer letter and provide the HIO with the following information:
Describe the goals and objectives of the specific academic training program.



Describe the academic training program.
TRAINING PROGRAM LOCATION:
TRAINING SUPERVISOR NAME:
TRAINING SUPERVISOR ADDRESS:
TRAINING HOURS/WEEK:
TRAINING PROGRAM DATES:
Explain how the academic training relates to the student's major field of study.



Explain why this academic training is an integral or critical part of student's academic program.
As the student's Academic Advisor (or equivalent), I have provided and reviewed the above information. I support the proposed training for the student. With this form, I recommend that you authorize the student to participate in this specific Academic Training program.
NAME OF ACADEMIC APPROVER/SIGNATORY:
TITLE OF ACADEMIC APPROVER/SIGNATORY:
ELECTRONIC SGNATURE OF THE ACADEMIC APPROVER:
DATE: