

# HARVARD

INTERNATIONAL OFFICE



## **Doctoral Degree Confirmation Date Form for PhD, DrPH, SJD and DDes F-1 Students / J-1 Student Exchange Visitors**

To ensure accurate processing of an Academic Training (AT) or Optional Practical Training (OPT) application, PhD/DrPH/DDes F-1 Students / J-1 Student Exchange Visitors must confirm their defense date and the date they expect to submit their final dissertation.

**[F-1 Students]** You may request your post-completion Optional Practical Training (OPT) start date anytime **within 60 days after the date you expect to submit your final dissertation to ProQuest ETD**. Contact your HIO advisor if you would like to discuss the timing of your dissertation submission and OPT start date.

**[J-1 Student Exchange Visitors]** Your post-completion [\*\*J-1 Academic Training Application Form\*\*](#) must be submitted to HIO BEFORE your Form DS-2019 end date with a secured offer to participate in an Academic Training program (no exception). Your Form DS-2019 end date will be extended to the post-completion AT end date.

**Student Name** \_\_\_\_\_ **HUID** \_\_\_\_\_

**Current U.S. Residential Address**

Street Number	Street	City	State	Zip	Phone Number
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**Visa Status**  F-1  J-1 **Current I-20/DS-2019 End Date** \_\_\_\_\_

**Expected defense date** \_\_\_\_\_

**Expected date of final dissertation submission to ProQuest ETD** \_\_\_\_\_

**Expected degree conferral**  May  November  February **Year** \_\_\_\_\_

**Academic Advisor Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Email** \_\_\_\_\_ **Date** \_\_\_\_\_

**Additional required signatures (GSD DDes Students only)**

**Program Director Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Email** \_\_\_\_\_ **Date** \_\_\_\_\_

**Program Coordinator Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Email** \_\_\_\_\_ **Date** \_\_\_\_\_

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## [On-Campus Employment Termination Date – for February and November Graduates]

An F-1 Student /J-1 Student Exchange Visitor's on-campus student employment eligibility benefit ends on the day you submit final dissertation to ProQuest ETD (and please note that for F-1 students, the I-20 will be shortened to reflect the day you intend to submit your dissertation to ProQuest ETD).

If you wish to continue working at Harvard after you submit your dissertation, **you must have OPT or post-completion AT authorization** and move to the employee payroll (no longer as a student). You may need to complete a new I-9 with Human Resources as well.

## [Optional Questions]

**The information below is optional for the student to complete.** The information is not required for the HIO to process your OPT application, but it helps us better advise you as you transition into your OPT period.

**Expected last day working on-campus as a student at Harvard** (if applicable) \_\_\_\_\_

If you already have a job secured after you complete your Doctoral program, please list the expected employment start date. \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## [Note to HIO Advisor - Optional]

**Please upload the completed form to your OPT Application Form [via HIO webpage](#)**

**If you have any questions, contact your HIO Advisor \*BEFORE\* submitting this form.**

DMS/HSPH PhD students - Jennifer Havlicek: [jennifer\\_havlicek@harvard.edu](mailto:jennifer_havlicek@harvard.edu)

All other PhD students - Reiko Ohmura: [reiko\\_ohmura@harvard.edu](mailto:reiko_ohmura@harvard.edu)

DrPH students - Elizabeth Capuano: [elizabeth\\_capuano@harvard.edu](mailto:elizabeth_capuano@harvard.edu)

DDEs - Ivana Hrga-Griggs: [ivana\\_hrga-griggs@harvard.edu](mailto:ivana_hrga-griggs@harvard.edu)

SJD students- Peter O'Meara: [peter\\_omeara@harvard.edu](mailto:peter_omeara@harvard.edu)