

HARVARD

INTERNATIONAL OFFICE



Doctoral Degree Confirmation Date Form for PhD, DrPH and DDes F-1 Students / J-1 Student Exchange Visitors

To ensure accurate processing of an Academic Training (AT) or Optional Practical Training (OPT) application, PhD/DrPH/DDes F-1 Students / J-1 Student Exchange Visitors must confirm their defense date and the date they expect to submit their final dissertation.

[F-1 Students] You may request your post-completion Optional Practical Training (OPT) start date anytime **within 60 days after the date you expect to submit your final dissertation to ProQuest ETD**. Contact your HIO advisor if you would like to discuss the timing of your dissertation submission and OPT start date.

[J-1 Student Exchange Visitors] Your post-completion [J-1 Academic Training Application Form](#) must be submitted to HIO **BEFORE** your Form DS-2019 end date with a secured offer to participate in an Academic Training program (no exception). Your Form DS-2019 end date will be extended to the post-completion AT end date.

Student Name _____ HUID _____

Current U.S. Residential Address

Street Number	Street	City	State	Zip	Phone Number
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Visa Status ☐ F-1 ☐ J-1 Current I-20/DS-2019 End Date _____

Expected defense date _____

Expected date of final dissertation submission to [ProQuest ETD](#) _____

Expected degree conferral ☐ May ☐ November ☐ February Year _____

Academic Advisor Name _____ Signature _____

Email _____ Date _____

Additional required signatures (GSD DDes Students only)

Program Director Name _____ Signature _____

Email _____ Date _____

Program Coordinator Name _____ Signature _____

Email _____ Date _____

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[On-Campus Employment Termination Date – for February and November Graduates]

An F-1 Student /J-1 Student Exchange Visitor's on-campus student employment eligibility benefit ends on the day you submit final dissertation to ProQuest ETD (and please note that for F-1 students, the I-20 will be shortened to reflect the day you intend to submit your dissertation to ProQuest ETD).

If you wish to continue working at Harvard after you submit your dissertation, **you must have OPT or post-completion AT authorization** and move to the employee payroll (no longer as a student). You may need to complete a new I-9 with Human Resources as well.

[Optional Questions]

The information below is optional for the student to complete. The information is not required for the HIO to process your OPT application, but it helps us better advise you as you transition into your OPT period.

Expected last day working on-campus as a student at Harvard (if applicable) _____

If you already have a job secured after you complete your Doctoral program, please list the expected employment start date. _____

Student Signature _____ Date _____

[Note to HIO Advisor - Optional]

Please upload the completed form to your OPT Application Form [via HIO webpage](#)

If you have any questions, contact your HIO Advisor ***BEFORE*** submitting this form.

DMS/HSPH PhD students - Jennifer Havlicek: jennifer_havlicek@harvard.edu

All other PhD students - Reiko Ohmura: reiko_ohmura@harvard.edu

DrPH students - Elizabeth Capuano: elizabeth_capuano@harvard.edu

DDEs - Ivana Hrga-Griggs: ivana_hrga-griggs@harvard.edu

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